

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
JUNE 22, 2017**

The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:35 p.m. on Thursday May 22nd, 2017 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors George A. Smith, James Norris, Edward Dabrowski and Matt Timmer. Absent: George Georgeff. Also present were Derek Snyder, NIES Engineering Inc.; Michelle Kobeszka, Recording Secretary; Mike Pipta, Fire Department; Rhett Tauber, Board Attorney; Mark Herak, Town Council Liaison and Michael Griffin, Clerk Treasurer.

1. Director Norris mentioned the Water Convention in Las Vegas October 4 – 6th of 2017. Director Smith approved whoever would like to attend.

2. Director Norris questioned about Kennedy Ave being resurfacing. His understanding, as well as the other board members, was that this was going to happen after the project was completed. Derek Snyder stated that the resurfacing it would be performed as part of the town's annual resurfacing program separate from this project. The consensus was to defer to Public Works director for clarification at the next meeting.

3. Mr. Snyder reported on the three water main projects. Final change orders will be presented at the next meeting.

2. Director Smith discussed the agenda items.

The Highland Water Works Board of Directors met in its Regular Session on Thursday, June 22, 2017 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. Director Smith opened the meeting. Director Ed Dabrowski served as pro tempore Secretary. The minutes were recorded by Michelle Kobeszka, Recording Secretary. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors George A. Smith, James Norris, Edward Dabrowski, and Matt Timmer. Absent: George Georgeff. Also present were Derek Snyder, NIES Engineering Inc.; Michelle Kobeszka, Recording Secretary; Mike Pipta, Fire Department; Rhett Tauber, Board Attorney; Mark Herak, Town Council Liaison and Michael Griffin, Clerk Treasurer.

MINUTES: Director Smith asked if there were any corrections to the Minutes of the Regular Meeting of May 31, 2017, as prepared and posted. Director Smith advised to amend "regular" meeting to "special" meeting. Director Timer moved to approve the Minutes of the Special Meeting of May 31, 2017. Director Norris seconded. On a vote viva voce, the motion passed.

Special Orders:

1. Highland Waterworks
Board of Directors
Resolution No. 2017-14

A RESOLUTION APPROPRIATING ADDITIONAL MONEYS IN EXCESS of the ANNUAL BUDGET for the WATERWORKS DISTRICT CAPITAL FUND, PURSUANT to I.C. 6-1.1-18, I.C. 8-1.5-4 ET SEQ.

**TOWN of HIGHLAND DEPARTMENT OF WATERWORKS
APPROPRIATION RESOLUTION
WATERWORKS DISTRICT RESOLUTION NO. 2017-14**

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Waterworks District Capital Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Board of Waterworks Directors of the Town of Highland Waterworks Department, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

Increase	
068-0000-45007 Utility Improvement Project	<u>\$131,050.87</u>
Total:	\$131,050.87

Section 2. That Board of Waterworks finds and determines the following with respect to the provisions of IC 5-1-13-2:

(A). That the use of these proceeds, while surplus, are in furtherance of projects generally described and authorized in the original bond resolution;

(B) That the purposes or project(s) for which the bonds were issued is neither accomplished or abandoned;

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these moneys be made available for expenditure pursuant to I.C. 6-1.1-18.

DULY, PASSED AND ADOPTED by the Board of Waterworks Directors of the Town of Highland Department of Waterworks, Lake County, Indiana this 22nd day of June 2017 having passed by a vote of ____ in favor and ____ opposed.

BOARD of WATERWORKS DIRECTORS

**DEPARTMENT of WATERWORKS
of the TOWN of HIGHLAND, INDIANA**

George A. Smith, President

Attest:

George M. Georgeff, Secretary

- (a) Attorney verification of Proofs of Publication: Mr. Tauber indicated that the proof of publication complied with I.C. 6-1.1-18, I.C. 8-1.5-4 ET SEQ.
- (b) **Public Hearing.** The Waterboard President called the public hearing to order. There were no comments or remonstrances. The hearing was closed.

Communications:

1. Letter received from Derek Snyder, Nies engineering, Inc., dated June 7th, 2017, regarding Pay Request 1 for the Grace Street Water Main Replacement Project in the amounts of \$9,700.00 retainer and \$124,737.25 current.
2. Letter received from Derek Snyder, Nies engineering, Inc., dated June 7th, 2017, regarding Pay Request 1 for the Woodward Avenue Water Main Replacement Project in the amounts of \$12,762.75 retainer and \$177,140.75 current.
3. Letter received from Derek Snyder, Nies engineering, Inc., dated June 7th, 2017, regarding Pay Request 1 for the Kennedy Avenue Water Main Replacement Project in the amount of \$238,324.09.
4. M.E Simpson Co. Inc. proposal for Fire Hydrant Flow/Watermain Capacity Testing Program. Mike Pipta talked about the proposal they received and explained the details on its service to the town.

Unfinished Business and General Orders: NONE

New Business:

1. Approval to pay Gatlin Plumbing & Heating Inc. in the amount of \$9,700.00 retainer and \$124,737.25 current for the Grace Street Water Main Replacement Project. Director Timmer moved to approved payment. Director Norris seconded. On a vote viva voce, the motion passed.
2. Approval to pay Gatlin Plumbing & Heating Inc. in the amount of \$12,762.75 and \$177,140.75 for the Woodward Avenue Water Main Replacement Project. Director Norris moved to approved payment. Director Timmer seconded. On a vote viva voce, the motion passed.

3. Approval to pay Dyer Construction in the amount of \$238,324.09 for the Kennedy Avenue Water Main Replacement Project. Director Timmer moved to approved payment. Director Dabrowski seconded. On a vote viva voce, the motion passed.

- Reports:**
1. Waterworks Superintendent- NONE
 2. Waterworks Attorney- NONE
 3. Waterworks Engineer- NONE
 4. Fire Department- Mike Pipta talked about the upcoming Fire Truck Show on July 3rd

Business from the Floor: NONE

Claims:

Per the docket in the amount of:

062	Consumer Deposits	\$77.42
064	Waterworks Operating	\$361,137.57
066	Water Improvements	\$457,999.30
068	Water Capital	\$238,324.09
Total		\$1,057,538.38

Director Dabrowski moved to approve the claims per the June 22, 2017 docket in the amount of \$1,057,538.38. Director Norris seconded. On a vote viva voce, the motion passed.

Next Meeting:

The next Public Meeting will be held on Thursday, July 27, 2017 at 7:00 p.m. following a study session at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, President George A. Smith moved to adjourn. On a vote viva voce, the motion passed. Meeting adjourned at 7:25p.m.